

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE VILLAGE AT SOUTHGATE METROPOLITAN DISTRICT HELD JULY 15, 2020

The special meeting of the Board of Directors of the Village at Southgate Metropolitan District (referred to hereafter as the “Board”) was convened on Wednesday, the 15th day of July, 2020, at 11:00 A.M., the meeting was held via Zoom video call due to the State of Emergency declared by Governor Polis and Public Health Order 20-23 Implementing Social Distancing Measures, and threat posed by the COVID-19 coronavirus. The meeting was open to the public.

Directors In Attendance Were:

Kevin Amolsch
Jared Seidenberg
Justin Cooper
Travis Sperr
Ronald Meier

Also In Attendance Were:

Judy Leyshon; Special District Management Services, Inc.

Diane Miller, Esq.; Miller & Associates Law Offices, LLC

Neil Schilling; Schilling & Company, Inc.

CALL TO ORDER

It was noted that a quorum for the Board was present, and the meeting was, therefore, called to order.

**DISCLOSURE OF
POTENTIAL
CONFLICTS OF
INTEREST**

Attorney Miller advised the Board that pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. The Board reviewed the agenda for the meeting, following which each Board member confirmed the contents of written disclosures previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act. Written disclosures of the interests of all directors were filed with the Secretary of State and the District prior to the meeting.

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ADMINISTRATIVE MATTERS

Agenda: Ms. Leyshon distributed for the Board's review and approval a proposed Agenda for the District's special meeting.

Following discussion, upon motion duly made by Director Amolsch, seconded by Director Sperr and, upon vote, unanimously carried, the Agenda was approved, as amended.

May 5, 2020 Election: Attorney Miller presented for the Board the results of the May 5, 2020 election. It was noted the Justin Cooper and Travis Speer were both elected to 3-year terms.

Appointment of Officers: The Board entered into discussion regarding the appointment of officers.

Following discussion, upon motion duly made by Director Meier, seconded by Director Cooper and, upon vote, unanimously carried, the following slate of officers was appointed:

President	Kevin Amolsch
Treasurer/ Secretary	Jared Seidenberg
Assistant Secretary	Ronald Meier
Assistant Secretary	Justin Cooper
Assistant Secretary	Travis Sperr

Minutes: The Board reviewed the Minutes of the October 23, 2019 regular meeting.

Following discussion, upon motion duly made by Director Seidenberg, seconded by Director Amolsch and, upon vote, unanimously carried, the Minutes of the October 23, 2019 regular meeting were approved, as presented.

FINANCIAL MATTERS

Claims: The Board considered ratifying approval of the payment of claims for the period beginning October 17, 2019 through June 22, 2020, in the amount of \$530,904.72.

Following discussion, upon motion duly made by Director Sperr, seconded by Director Seidenberg and, upon vote, unanimously carried, the Board ratified approval of the payment of claims, as presented.

Schedule of Cash Position: The Board reviewed the Schedule of Cash Position as of June 30, 2020.

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2019 Audit: Mr. Schilling reviewed with the Board the 2019 Audit.

Following review and discussion, upon motion duly made by Director Amolsch, seconded by Director Sperr and, upon vote, unanimously carried, the Board approved the 2019 Audit and authorized execution of the Representations Letter.

2021 Budget Preparation: The Board discussed the preparation of the 2021 Budget.

Following discussion, upon motion duly made by Director Meier, seconded by Director Cooper and, upon vote, unanimously carried, the Board appointed the District Accountant to prepare the 2021 Budget. The Board determined to hold the public hearing to consider adoption of the 2020 Budget on Wednesday, October 28, 2020 at 11:00 a.m. at the regular meeting location.

LEGAL MATTERS

There were no legal matters at this time.

STATUS OF DEVELOPMENT

There was no status of development at this time.

OTHER BUSINESS

Landscape Bids: The Board considered landscape bids submitted by Metco Landscape, Brightview Landscape and DL in Construction for landscaping services.

Following discussion, upon motion duly made by Director Amolsch, seconded by Director Meier and, upon vote, unanimously carried, the Board approved the Bid from Metco Landscape for landscaping services.

Unpaid Water Bills: The Board discussed the unpaid water bills. Director Seidenberg would like all of the past due bills to be in ARCUS' name. The Board would like the city not to install any more meters unless they are approved by the District first. Accountant Schilling will direct the City to send all bills to Special District Management Services, Inc.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made by Director Amolsch, seconded by Director Cooper and, upon vote, unanimously carried, the meeting was adjourned.

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Respectfully submitted,

By: *Judy Lyshon*
Secretary